

PROM 2025-2026 Registration Form

The **PROM Programme – Short-Term Academic Exchange** is an initiative that offers students, doctoral candidates, and university staff the opportunity to gain knowledge, skills, and experience in an international academic environment. Participation in the mobility programme can be a significant step in the development of one's academic and professional career.

Recruitment for the project is conducted through a competitive process, and applications are evaluated based on the criteria specified in **the PROM Project Regulations at the Wrocław University of Economics and Business**.

The application form is the first step toward participating in the programme. Please complete it carefully and attach all required documents.

If you have any questions, concerns, or technical difficulties with completing the form, feel free to contact us via email at: prom@ue.wroc.pl. We will be happy to provide assistance.

The project is funded by the Polish National Agency for Academic Exchange (NAWA), with financial support from the European Social Fund for the period 2021–2027 (FERS).

* Wskazuje wymagane pytanie



BASIC INFORMATION

1. First name: *

2. Surname: *

3. Official E-mail Address: *

4. Phone Number: *

5. Gender: *

Zaznacz tylko jedną odpowiedź.

Female

Male

Inne: _____

6. Date of Birth: *

Przykład: 7 stycznia 2019

7. Home Address: *

(street and house/apartment number, city, postal code, country)

8. Sending Country: *

9. Sending Institution: *

10. Faculty and Department or Field of Study (for students) *

11. Please provide a brief description about yourself. *

Your description should include your field of study, research interests, academic experience, and – optionally – a link to your ResearchGate profile or personal website.

This information will be published on the project's website after acceptance and signing of the agreement.

12. Do you have any special needs or accessibility requirements (e.g., related to disabilities) that we should be aware of? *

Zaznacz tylko jedną odpowiedź.

Yes *Przejdź do pytania 13*

No *Przejdź do pytania 16*

SPECIAL NEEDS AND CARE

13. Please specify your special needs or accessibility requirements: *

14. Please attach a document confirming your disability status. *

Przesłane pliki:

15. Will you be accompanied by a caregiver or assistant during your stay? *

Zaznacz tylko jedną odpowiedź.

Yes

No

INFORMATION ABOUT THE PLANNED MOBILITY

16. Planned **Start Date** of the Internship: *

The mobility cannot start earlier than December 1, 2025.

Przykład: 7 stycznia 2019

17. Planned **End Date** of the Internship: *

The internship should last exactly 30 calendar days, for example, from January 1st to January 30th.

The mobility period must be completed no later than September 18, 2026.

Przykład: 7 stycznia 2019

18. Scientific Internship Supervisor from Wrocław University of Economics and Business: *

Please provide the name of your supervisor. If not yet assigned, please write "none".

19. Participant Status: *

Zaznacz tylko jedną odpowiedź.

- Student *Przejdź do pytania 20*
- PhD Student *Przejdź do pytania 25*
- Academic Staff *Przejdź do pytania 30*

ATTACHMENTS (S)

20. Internship Plan *

*The format of the internship plan should be prepared in accordance with the template provided in **Annex 2** of the project regulations.*

*The internship plan should be **anonymous**, meaning it should not include any personal identifying information such as name, contact details, or other data that could reveal the identity of the participant.*

Przesłane pliki:

21. Expected Outcomes for the Participant and the Host Institution (knowledge, competences, skills) *

*The format of the document should be prepared in accordance with the template provided in **Annex 3** of the project regulations.*

Przesłane pliki:

22. Document Confirming English Language Proficiency at a Minimum B2 Level *

Przesłane pliki:

23. Confirmation of Student Status *

The confirmation may be provided in the form of a scan of a valid student ID card (both sides).

Przesłane pliki:

24. Recommendation Letter from Academic Supervisor *

Przesłane pliki:

Przejdź do pytania 34

ATTACHMENTS (D)

25. Internship Plan *

*The format of the internship plan should be prepared in accordance with the template provided in **Annex 2** of the project regulations.*

*The internship plan should be **anonymous**, meaning it should not include any personal identifying information such as name, contact details, or other data that could reveal the identity of the participant.*

Przesłane pliki:

26. Expected Outcomes for the Participant and the Host Institution (knowledge, competences, skills) *

*The format of the document should be prepared in accordance with the template provided in **Annex 3** of the project regulations.*

Przesłane pliki:

27. Document Confirming English Language Proficiency at a Minimum B2 Level

Przesłane pliki:

28. Confirmation of PhD Student Status *

The confirmation may be provided in the form of a scan of a valid student ID card (both sides).

Przesłane pliki:

29. Recommendation Letter from Academic Supervisor *

Przesłane pliki:

Przejdź do pytania 34

ATTACHMENTS (N)

30. Proof of Employment at the Home Institution *

Przesłane pliki:

31. **Internship Plan ***

*The format of the internship plan should be prepared in accordance with the template provided in **Annex 2** of the project regulations.*

*The internship plan should be **anonymous**, meaning it should not include any personal identifying information such as name, contact details, or other data that could reveal the identity of the participant.*

Przesłane pliki:

32. **Expected Outcomes for the Participant and the Host Institution (knowledge, competences, skills) ***

*The format of the document should be prepared in accordance with the template provided in **Annex 3** of the project regulations.*

Przesłane pliki:

33. **Document Confirming English Language Proficiency at a Minimum B2 Level ***

Przesłane pliki:

Przejdź do pytania 34

DECLARATIONS

34. **Declaration of Data Accuracy: ***

I hereby declare that all the information provided in this form is true and has been given honestly.

Zaznacz tylko jedną odpowiedź.

Yes

35. **Declaration of Familiarity with the Project Regulations: ***

I declare that I have read and understood the PROM Project Regulations at the Wrocław University of Economics and Business and accept their terms and conditions.

Zaznacz tylko jedną odpowiedź.

Yes

36. **Consent to Personal Data Processing:**

*

I consent to the processing of my personal data contained in the application form and application documents for purposes related to recruitment within the PROM project. The data controller is the Wrocław University of Economics, Komandorska 118/120, 53-345 Wrocław, NIP: 896-000-69-97, tel. +48 71 36 80 100, fax +48 71 36 72 778, email: kontakt@ue.wroc.pl. The contact details of the Data Protection Officer are as follows: email: iod@ue.wroc.pl.

Zaznacz tylko jedną odpowiedź.

Yes

Ta treść nie została utworzona ani zatwierdzona przez Google.

Formularze Google